

WELSH ATHLETICS LTD

ANNUAL GENERAL MEETING

Annual General Meeting held at the Metropole Hotel, Llandrindod Wells on Saturday 27th October 2012.

Present:

Members of Welsh Athletics Ltd.

John Penny	President
Sue Sayer	Vice President
Lynette Harriers	Chair, Board of Directors
Carol Anthony	Vice-Chair, Boards of Directors
Matt Newman	Chief Executive Officer/ Director
Gwyn Williams	Director
John Collins	Life Member
Keith Matthews	Life Member/South Wales Regional Council

Joyce Tomala	East Wales Regional Council
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Fred Malkin	Barry & Vale Harriers
Peter Sowerby	Brecon AC
Jeffery Kirby	Cardiff AC
Mary Jones	Cwmbran Harriers
Denise Harris	Deeside AC
Hilary Googder	Newport Harriers
Elizabeth Rowland	Pembrokeshire Harriers
Richard Marks	Sarn Helen
Gwilym Williams	Welsh Schools Association

Also Present:

Tony Wenlock	Aberystwyth AC
Steve Brace	Bridgend AC
Kay James	Cardiff AC
Debbie Bull	Cardiff AC
Dick Evans	Cardiff AC
Bernard Harris	Deeside AC
Sally Jones-Evans	Director Elect
Joanne Nicholas	Sports Wales
Jo Davis	Swansea Harriers
Marian Williams	Swansea Harriers
Sarah Williams	Welsh Athletics Ltd.
Scott Simpson	Welsh Athletics Ltd.
Pete Morris	Welsh Athletics Ltd. Governance Sub Group
Satu Haikala	Welsh Athletics Ltd. Network Officer/ Brecon AC
Thomas Thompson	Welsh Pole Vault Association
Dilwyn Davies	Welsh Schools Association
Lesley Cuthbert	West Wales Regional Council
Dave Edwards	Wrexham AC (part of meeting)

Apologies:

Alan Currie	Director/Life Member/ West Wales Regional Council
Steve Perks	Director
Angharad Mair	Director Elect

David Alun Williams	Life Member
Hedydd Davies	Life Member /Carmarthen & District Harriers
Anthony Currie	Aberdare Valley
Graham Web	Cardiff AC
Paul Jones	Colwyn Bay AC
Peter Walton	Neath Harriers
Ken Bennett	Swansea Harriers
Kath Elias	Welsh Schools Association
Robin Frost	Wrexham AC

Apologies & Proxy Votes received from:

Alan Kerr	Bridgend AC
Lindy Eynon	TROTS
Paul Brooks	North Wales Regional Council

1. Presidents Welcome:

- 1.1. The president welcomed delegates to the Company's sixth AGM.
- 1.2. The contribution of Welsh athletes, officials and volunteers to the success of both the Olympics and Paralympics were noted. The theme of the Games was 'Inspire a Generation'; clubs should now be reaping the benefit of the influx of both competitors and volunteers. It is important that, in the next twelve months, the legacy of the two Games is used to grow our sport.
- 1.3. Members of the competition department and officials were thanked for their contribution to the success of this year's Track and Field National Championships; held over the extended Diamond Jubilee weekend as well as the midweek International. Congratulations were extended to Run 4 Wales for organising this year's Lloyds TSB Cardiff half marathon. The staging of the very successful Anglo Celtic Plate 100 kilometres was also highlighted. All volunteers and members of staff were thanked for their contributions to the success of the sport this year.
- 1.4. The president reflected on the huge contributions to our sport over a very long time-span of individuals who are stepping down from key posts in the company. They included Lynette Harries, Alan Currie, Brenda Currie and John Collins.
- 1.5. Delegates were asked to observe a minutes silence in respect of those members of the athletics community who had passed away since the last AGM - Bob Adams, Howard Brown, Pat Evans, Bill Kingsbury, Tony Lewis,, Graham Spencer, Alan Thomas, Viv Thomas, and Emma Thompson

2. Apologies for Absence:

- 2.1. The names as listed above were read out

3. Minutes of AGM 2011 and EGM 2012:

- 3.1. The minutes of both the 2011 AGM and 2012 EGM were accepted as accurate records.

4. Matters Arising:

- 4.1. There were no matters arising from either the AGM or EGM.

ITEMS OF ORDINARY BUSINESS

5. Appointment of Scrutineers:

- 5.1. Steve Brace, Marian Williams and Sue Sayer were appointed as scrutineers for the duration of the AGM,

6. Report of the Board of Directors:

6.1. The CEO stated that this year's report would be delivered by different members of the Leadership Team.

6.2. Chair's Report- Lynette Harries

6.2.1. A fantastic year with lasting memories for all. Congratulations were given to athletes and volunteers selected for the Olympics and Paralympics. Wales was host to the torch relay and a number of successful development events were held in the Principality, all of which contributed to an excellent year of sport.

6.2.2. The Coaching and Development teams are having a positive impact on the sport at all levels thanks to the excellent leadership demonstrated by Scott Simpson, David Goodger, Chris Moss and others. If we all continue to play our part the legacy of the games will continue.

6.2.3. The Board has carried out a review and evaluation of current practices in order to continue to move forward. Strategies for the further development of partnerships with strong working relationships are key to the future.

6.2.4. Sub groups of the Board have been proactive in ensuring that we have witnessed a successful year both on and off track. We need to continue to embrace change in the delivery of sport. The focus must be on the Community Sport Strategy. There are numerous examples of good practice throughout Wales which should be shared. All members have a collective responsibility to ensure the continued improvement of our sport at all levels.

6.2.5. Inaccuracies in the annual report (typing, spelling and grammatical errors) will be amended with a final form of the report posted on the website in the next few weeks.

6.3. CEO's Report – Matt Newman

6.3.1. All members of the Company have been sent a copy of the annual report.

6.3.2. A thematic approach has been utilised over the last four years, this will continue this year with the theme of Golden Opportunity. We now have a golden opportunity to build a lasting and sustainable future for our sport. We need to seize the opportunity to move things forward.

6.3.3. European permitted events in Wales attracted many Commonwealth and overseas athletes to a range of events organised by Welsh Athletics Ltd this year.

6.3.4. The challenge is now to build on this golden opportunity. Changes to the SMT have already had an impact. The responsibilities of the SMT were outlined.

6.3.5. The strategic plan for 2013-2017 will be presented to Sport Wales on 14th December 2012. The plan reflects work that has already been undertaken and how this will be enhanced in the future. We have worked through a number of stages to achieve the innovative stage, we are now moving to the opportunity stage thus enabling us to continue to be a stable organisation.

6.3.6. 'Run 4 Wales' is an excellent example of how we are moving forward. It is a separate company which was incorporated in May 2012. The finances of 'Run 4 Wales' are different to those of Welsh Athletics Ltd. There are opportunities for the development of relationships with participants and partners to generate finance. The Welsh Assembly Government and Cardiff City Council have agreed a four year commitment to 'Run 4 Wales'. Steve Brace was thanked for his hard work. The link with Welsh Athletics Ltd. was outlined and in particular as a source of income for the development of grass roots athletics.

6.4. Run 4 Wales- Steve Brace

- 6.4.1. SB outlined how the company had been established.
- 6.4.2. Run 4 Wales' will support an annual portfolio of endurance events, the programme started two years ago with the Commonwealth Mountain Championships and World Trail Championships.
- 6.4.3. Bidding has begun for other International events. This will provide an opportunity to up skill event organisers in Wales, developing the volunteer workforce as well as providing a range of competitions for our athletes. The recent Cardiff Half Marathon involved 600 volunteers and 13 000 athletes finished the course. We now have new opportunities to harness new partnerships.
- 6.4.4. In response to Pete Morris's question regarding governance relationship between Run 4 Wales and Welsh Athletics Ltd. Steve Brace stated that Run 4 Wales has a governance structure with two directors, a corporate director of Welsh Athletics Ltd.- the Chair of Welsh Athletics Ltd. (This structure is detailed in Welsh Athletics Ltd four year plan.) Any surplus generated will be passed back to Welsh Athletics Ltd, as stated in the Byelaws.

6.5. Athletics Networks Report- Carol Anthony

- 6.5.1. A review of how the Athletics Networks have been set up and the programme delivered so far was given.
 - 6.5.2. Chris Moss is in charge of the Network Officers. Job descriptions for Network Officers are now far more detailed. A vibrant plan is being implemented by the six network officers currently employed across all four regions.
 - 6.5.3. The Network Officers duties include working with the eight Phase One Club Volunteer coordinators (linked to the eight schools districts) to deliver the recently established Volunteer Strategy.
 - 6.5.4. There is a desperate need to grow the club volunteer section. Programmes are in place to up skill teachers and club volunteers.
 - 6.5.5. The ambition is to:
 - increase club membership year on year as funding is based on the number of members
 - Give every child access to sport in an appropriate setting
 - Work in partnership to provide a pathway of athletics opportunity
 - 6.5.6. Positive outcomes are already evident. A number of parent's evenings have been held which have resulted in an increase in volunteers. Examples of increases in volunteers and club memberships were given by Kay James (Cardiff AC) and Marian Williams) Swansea Harriers.
 - 6.5.7. The challenge now is to determine what can be put in place to ensure that clubs continue to grow. We need to use 2012 as the stimulus and harness vibrant clubs and help them to move forward.
- 6.6. Questions/comments from the floor:**
- 6.6.6. Kay James (Cardiff AC) reported that Cardiff have forms that ask how parents can help the club. e.g. coaching, officiating etc.
 - 6.6.7. Marian Williams (Swansea Harriers) asked how this will be rolled out to Phase Two clubs. It is hoped that the new Sport Wales Community Strategy will generate finance to fund Phase Two clubs. Welsh Athletics Ltd. currently meets many of the criteria set out in the Community Strategy.
 - 6.6.8. Tony Wenlock (Aberystwyth AC) asked where Phase Two clubs could be found and asked if Welsh Athletics Ltd. were aware that a new track is to be developed in Aberystwyth. Phase Two clubs were listed in response.

6.7. Performance Team Report- Scott Simpson

- 6.7.6.** Apologies were given for other members of the Performance Team who were not in attendance at the AGM as they were supporting courses being held at Swansea.
- 6.7.7.** Finances for performance were detailed. There was a significant under spend in 2011/2012, it would appear that some athletes were not aware that money was available, the money has been rolled over to prepare athletes for the 2014 Commonwealth Games.
- 6.7.8.** More organised events will be provided for athletes who will be guided towards relevant competitions to meet their individual needs.
- 6.7.9.** Details of the number of Welsh athletes gaining GB honours were outlined. Additionally statistics were given of the number of Welsh Athletes gaining medals at national championships. Of the eleven athletes who represented GB in 2012 nine are now based in Wales.
- 6.7.10.** Current status of the PCP plan was outlined. An update will be available on the website shortly.
- 6.7.11.** A full team of Performance Leads is now in place and all are active.
- 6.7.12.** An update regarding the athletes receiving financial and medical support will be published in the near future. These Athletes will be given a targeted competition pathway.
- 6.7.13.** The selection policy for the Commonwealth Games include A and B standards. The rationale for these standards were explained. The long list of athletes needs to be finalised by November 2012.
- 6.7.14.** A working group is being set up to decide on strategy for the 2014 Commonwealth Games. It is currently unclear how Team Managers and Coaches will be allowed to accompany the team to the Glasgow Games.
- 6.7.15.** A twelve month calendar for coach education was trialed in 2012. As this worked very well it will be rolled out again in 2013. In 2012 only two courses failed to be delivered due to lack of numbers.
- 6.7.16.** The Welsh Coaching Conference was very well received.
- 6.7.17.** A programme of workshops for clubs has now been established where performance Leads provide 1-1 mentoring and support all coaches.
- 6.7.18.** A competition review is currently being undertaken. The first phase will consider:
 - Celtic Cup – U20 athletes target, trying to attract new countries to attend.
 - Promoting senior/u20 small team events e.g. Vienna
 - Loughborough International – U23/U20 target group supplemented with seniors.
 - Small pockets of athletes will be targeted to attend events abroad.
 - Also looking at a pathway for ‘Welsh Team feel’ at UK based events.
- 6.7.19.** Changes at UKA were reported including a new performance centre at Loughborough. It is anticipated that this will result in a streamlined coaching structure.
- 6.7.20.** WCPP – UKA have changed criteria which will focus on medal prospects only.
- 6.7.21.** Concern as to how clubs will cope with the increasing numbers coming into the sport as a result of the fantastic Olympics. How do we retain athletes? If athletes are improving, not injured, healthy and enjoying the sport, they’ll stay. Good coaches are therefore vital.
- 6.7.22.** A Welsh Athletics Ltd. warm weather training group will be set up in the hope that it will encourage others to join in rather than have small groups attending different venues/ times.

6.8. Questions from the floor

- 6.8.6. Pete Morris asked when a plan for 'Off Track' would be available. It is not off the radar Run 4 Wales will be covering this.
- 6.8.7. Pete Morris also questioned errors in the annual report- he was asked to submit his concerns to Lynette Harries and Matt Newman.
- 6.8.8. Peter Sowerby (Brecon AC) suggested that membership numbers should be included in the report. Matt Newman stated that membership numbers will be on the WA website shortly. Current membership is approximately 6 500.
- 6.8.9. Lynette Harries thanked all contributors for their presentation.
- 6.9. Jeff Kirby (Cardiff AC) proposed acceptance of the Annual Report, seconded Peter Sowerby (Brecon AC). Unanimously accepted.

7. Financial Report and Accounts: Matt Newman

- 7.1. Detailed income/expenditure accounts contained in the report documentation.
 - 7.1.1. An overall increase of 28%
 - 7.1.2. Sport Wales investment to target success in 2014
 - 7.1.3. Reduction in funding from UKA
 - 7.1.4. Increase in registration fees to £35 256.00. Funds have gone back to clubs via Grass Roots Funding Grants.
 - 7.1.5. A surplus of £172 808.00 has been generated over the past year.
 - 7.1.6. Building reserves in line with policy agreed two years ago.
- 7.2. Annual Internal Audit: Carol Anthony
 - 7.2.1. Challenges raised at last year's AGM resulted in an EGM held in January 2012. An external audit was held in November 2011 and an internal audit was conducted on the 10th October 2012 by Keith Matthews and Carol Anthony. The areas of investigation for the internal audit followed the recommendations of the external audit.
 - Formal tendering now in place and a list of preferred suppliers has been established
 - Supplier statements process has been amended and is now operational
 - Segregation of duties- a flow diagram of segregate duties is now in place and details will appear in the staff handbook shortly
 - All receipts/invoices are now signed and dated
 - A Reserves Policy is now operational
 - 7.2.2. Auditors found the process to be operationally robust
 - 7.2.3. Questions from the floor:
 - Dilwyn Davies (Welsh Schools Association) have an income of £35 000 from Welsh Athletics Ltd. £20 000 actually came from Aviva sponsorship, this is not clear in the accounts. Matt Newman stated that the accounts reflect income and expenditure of Welsh Athletics Ltd.
- 7.3. Jeff Kirby (Cardiff AC) proposed acceptance of the Finance Report, seconded Peter Sowerby (Brecon AC). Unanimously accepted.

8. General Council Report: (written report submitted by Alan Currie- Chair of General Council)

- 8.1. Meetings were held as usual in November, February, May and September and the annual joint meeting with the Board of Directors in July. Attendance was on a par with previous years, about 66% of those entitled to attend doing so.
- 8.2. Improvements have been made to levels of communication. Comprehensive reports from the SMT are now presented at every meeting of General

Council and open to discussion. Financial reports are now presented with much more detail than previously.

- 8.3. The annual joint meeting with the Board of Directors was extremely productive this year. Because of the decision that directors should not attend meetings of General Council except to submit reports, this meeting assumed greater importance than usual. Topics of discussion included 'Run 4 Wales', reporting and monitoring, coaching, Sport Wales community strategy and competition review.
 - 8.4. The funding of grass roots activities from the surplus generated by the registration fees was initiated this year. Eleven organisations received funding totalling c£20000. The system was subsequently reviewed by General Council; the application form has been redrafted and some alterations made to the rules. Grants will now be made once per year rather than twice. The new form will be distributed in October, with a deadline for return of mid January, grants being approved and distributed before the end of the financial year. Thanks are due to the members of the panel which examined all applications and decided which to approve.
 - 8.5. The Board of Directors agreed that in the absence of the Chair of GC a deputy will be permitted to attend Board meetings.
 - 8.6. It was agreed that the bi-annual Inter Regional Forums be discontinued and all inter regional matters be resolved at General Council.
 - 8.7. The meeting in May was presented with a list of amendments to Articles of Association proposed by the Governance Group. GC (and Board of Directors) agreed to them in principle
 - 8.8. Proposals on updating the structure and terms of reference of the athletics committees were agreed after consultation with the committee secretaries.
 - 8.9. The formation of the PCP task group was seen as a constructive step forward which will enhance the status and effectiveness of coaching in Wales.
 - 8.10. The Awards Panel was asked to assume responsibility for a greater number of awards, including Lifetime Achievement, Hall of Fame and annual awards to clubs, coaches, etc.,
 - 8.11. Other topics discussed at various times were facilities, the situation at Welsh Schools, the provision of adequate levels of competition, and funding implications, especially in the light of reduced sponsorship of UKA.
 - 8.12. Alan Currie (Chair) and Brenda Currie (Secretary) indicated that they would not be seeking re-election at the AGM. They have been in post since 2008 and during this period have heeded and acted upon various comments on the effectiveness and purpose of General Council. Their hope is that the General Council is now on a firm enough footing to enable it to move on and go from strength to strength.
 - 8.13. We would like to thank all GC members for their support and advice over the years. Since we indicated that we would be standing down, a number of people have taken the time to write to us and we thank them all for their kind comments. Nominations have been received for both posts and we wish the new post holders every success in developing the General Council further.
 - 8.14. Hilary Goodger (Newport Harriers) proposed acceptance of the General Council Report, seconded Mary Jones (Cwmbran Harriers). Unanimously accepted.
- 9. Appointment of Accountants:**
- 9.1. The finance Group feels that the role of accounts should be put out to tender. This was proposed by Matt Newman (CEO/Director) and seconded Jeff Kirby (Cardiff AC). Unanimously accepted

10. Appointment of Patrons:

- 10.1. Lynn Davies CBE and John Disley CBE were reappointed as patrons
- 10.2. Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted

11. Appointment of Directors of Board: (for a period of three years)

- 11.1. Sally Jones-Evans was appointed as a Director for a period of three years.
- 11.2. Proposed Keith Matthews (South Region), seconded Jeff Kirby (Cardiff AC) unanimously agreed
- 11.3. Angharad Mair was appointed as a director for a period of three years.
- 11.4. Proposed Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted

12. Appointments to General Council:

- 12.1. Lynette Harries was appointed as Chair of General Council for a period of two years.
- 12.2. Proposed Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted
- 12.3. Joyce Tomala was appointed as Secretary of General Council for a period of two years.
- 12.4. Proposed Hilary Goodger (Newport Harriers), seconded Fred Malkin (Barry and Vale Harriers). Unanimously accepted

13. Appointment of Secretaries to Athletics Committees and Coordinators to Task Groups:

13.1. Appointment of Secretaries to Athletics Committees

- 13.1.1. Sue Sayer was appointed as Track and field Secretary
- 13.1.2. Proposed Denise Harris (Deeside Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted
- 13.1.3. Arwel Lewis was appointed as Mountain Running Secretary
- 13.1.4. Proposed Denise Harris (Deeside Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted
- 13.1.5. Paul Brooks was appointed as Road Running Secretary
- 13.1.6. Proposed Denise Harris (Deeside Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted
- 13.1.7. No nominations were received for the positions of Cross Country Secretary, Trail Running Secretary and Officials Secretary. Nominations were therefore taken from the floor. Derek Crowder was appointed as Officials Secretary and Matt Ward was appointed as Trail Running Secretary. It was agreed to ask Alex Donaldson if he would take on the role of Cross Country Secretary to be supported by John Collins.
- 13.1.8. Proposed Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). Unanimously accepted

13.2. Appointment of Coordinators to Task Groups:

- 13.2.1. Gwyn Williams was appointed as Coordinator to the Progressing Coaching for Performance Task Group.
- 13.2.2. Proposed Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). 1 vote against all other delegates in favour the appointment was therefore confirmed.
- 13.2.3. Chris Moss was appointed as Coordinator to the Athletics Network Task group.
- 13.2.4. Proposed Hilary Goodger (Newport Harriers), seconded Mary Jones (Cwmbran Harriers). 1 vote against all other delegates in favour the appointment was therefore confirmed.

14. Appointment of Delegates to organisations on which the Company is entitled to be represented:

- 14.1.** Commonwealth Games Council for Wales
- 14.1.1.** Executive Committee (1) Scott Simpson approved
- 14.1.2.** Proposed Joyce Tomala (East Region), seconded Keith Matthews (South Region). Unanimously accepted
- 14.1.3.** AGM (3) Scott Simpson approved
Senior Team Manager*
Assistant Team Manager*
* posts to be confirmed.
- 14.1.4.** Proposed Joyce Tomala (East Region), seconded Keith Matthews (South Region). Unanimously accepted
- 14.2.** Welsh Sports Association
- 14.2.1.** Welsh Sports Association (1) Matt Newman approved
- 14.2.2.** Proposed Mary Jones (Cwmbran Harriers) , seconded Hilary Goodger (Newport Harriers) Unanimously accepted

15. Determination of annual registration and affiliation fees (for 2013/14):

- 15.1.** It was unanimously agreed to continue with the current athlete registration fees and club affiliation fees
- 15.2.** It was unanimously agreed to continue with the current club affiliation fee of £50.
- 15.3. Questions from the floor:**
- 15.3.1.** Tony Wenlock (Aberystwyth) Seeking clarification on the status of social members. Do they need to re register? Fred Malkin (Barry and Vale Harriers) Coaches and Officials appear not to have to re register. Derek Crowder informed the delegates that only athletes are required to re register. Lynette Harriers (Director) stated that Welsh Athletics Ltd. need to ensure that the data is up to date. Fred Malkin agreed that false information may result if the data is not up to date. Derek Crowder stated that David Goodger can provide a list of coaches linked to affiliated clubs. Sue Sayer (Deeside AC) Deeside coaches join the club and are therefore registered through the club and appear on their data base.

16. Consideration of the report of the Awards Panel: John Penny

- 16.1.** The President presented the fifth report of the Awards Panel, making recommendations on nominations received for Meritorious Service, for the Award of Honour and for Life Membership.
- 16.2.** 22 nominations for Meritorious Service, which included one nomination for an athlete; were received, nineteen awards were recommended as follows:

	Name	Region/Club
1	Jenny Roberts	Brecon AC
2	Gareth Prothero	Brecon AC & Welsh Schools
3	Enfys Hawthorn	Cardiff AAC
4	Tracey Hinton	Cardiff AAC - athlete
5	Sue Hooper	Cardiff AAC & Welsh Masters
6	Rob Hooper	Cardiff AAC & Welsh Masters
7	Joan Goldsmith	Carmarthen Harriers
8	Martin Bell	Coach & official
9	John Townsend	Newport Harriers - Official

10	Ken Goodger	Newport Harriers & East Wales
11	Tony Lewis	Newport Harriers (Posthumous)
12	Hilary Goodger	Newport Harriers
13	Stephen Hatfield	Prestatyn RC
14	Dave Jessett	Swansea Harriers
15	Marian Williams	Swansea Harriers
16	Ed Thompson	Welsh Pole Vault Association
17	Nick Fisher	Welsh Schools
18	Ann Wale	Wrexham AAC
19	Ian Broadhurst	Wrexham AAC

All awards were agreed by the delegates present.

16.3. Of the five nominations, for the Award of Honour four were recommended.

	Name	Region/Club
1	Bernard Harris	Deeside AAC, Official
2	Roy Adams	Official
3	John Elward	Official
4	Bob Frost	Wrexham AAC

16.4. LIFE MEMBERSHIP

16.4.1. The President reported that the company has a full complement of ten Life Members.

16.4.2. The awards panel has agreed to accept the extra responsibility of Considering suggestions for additions to the Hall of Fame and to the list and deciding on the winners – from the nominations submitted - in all the categories of the welsh athletics club awards. This matter to be reviewed.

ITEMS OF SPECIAL BUSINESS

17. Notices of Motion:

17.1. Governance Sub Group Report- Pete Morris

17.1.1. Pete Morris (Governance Group) outlined the members of the Governance sub group. John Collins, Lynette Harries, Alan Currie and Pete Morris.

17.1.2. Alan Currie had prepared two documents which have been distributed to members of the Company. The group met on a number of occasions throughout the year making amendments to both the Articles of Association and the Byelaws, however there was insufficient time to spend on the Byelaws. The Byelaws are working documents and should be reviewed throughout the year. Alan Currie was thanked for his hard work in preparing the documents. The group has aimed to make the documents consistent in numbering/ references etc. the aim has been to try to avoid repetition. The rationale for changes to the documents was outlined.

17.2. Recommendations to amend the Articles of Association

17.2.1. The Articles of Association allow clubs voting rights dependant on the number of registered athletes. It was pointed out that this does not take

account of volunteers including coaches and officials. This is a matter of concern that needs to be revisited. Clubs may be asked to provide names of people who are not included in registration figures in the future.

17.2.2. Concern was expressed regarding the relationship between General Council and Athletics Committees.

17.3. Recommendations to amend the Byelaws

17.3.1. Alan Currie has incorporated feedback for the relevant Athletics Committees into the Byelaws.

17.3.2. The Regions were originally based on the eight schools districts with two districts allocated to each region. There continues to be an issue with Caerphilly. Joyce Tomala (East Wales regional Athletics Council) asked if the new educational consortiums will make a difference, as Caerphilly is now part of the Educational Achievement Service along with Torfaen, Newport, Blaenau Gwent and Monmouthshire. It may be that the terminology will therefore require slight amendment.

17.3.3. The Awards Committee is now reflected in the Byelaws.

17.3.4. John Collins endorsed comments made by Pete Morris. Keith Matthews (South Regional Athletics Council) proposed acceptance of amendments to both Articles of Association and the Byelaws, seconded by Mary Jones (Cwmbran Harriers).

17.4. The notice of motion submitted by Wrexham AC and seconded by North Wales Regional Athletics Council was not discussed as neither the member for Wrexham AC nor the member for the North Wales Regional Athletics Council was present to speak for the motion.

18. Date and Venue of AGM 2013:

18.1. The Seventh AGM of the Athletics Association of Wales Ltd. will be held at the Metropole Hotel, Llandrindod Wells on Saturday 26th October 2013, commencing at 1pm.

Please Note:

THE ABOVE MINUTES ARE PROVISIONAL AND SUBJECT TO CONFIRMATION AT THE NEXT ANNUAL GENERAL MEETING.

Lynette Harries formally handed over the Chair to Carol Anthony and wished her well for her term of office. Lynette closed the AGM thanking everyone for their attendance and contribution.

Note:

Carol Anthony (Chair Board of Directors) addressed the delegates present. Carol explained that she had worked with Lynette Harriers for the past year in the role of Vice Chair of the Board of Directors.

Carol stated that it was a great honour to be elect as Chair of the Board of Directors of Welsh Athletics Ltd. She explained that with Lynette's vast experience and expertise hers would be "big shoes to fill". Carol hopes to serve the athletics community as well as Lynette has done as we go forward to a new era. Carol thanked Lynette for all her hard work and explained that Lynette's experience and expertise would still be available in her new role.